

Basic Policy for Handling Specific Personal Information

May 17, 2016

DLA Piper Tokyo Partnership

Lance J. Miller, Country Managing Partner

1. Firm Name

DLA Piper Tokyo Partnership

2. Compliance with Relevant Laws, Regulations, and Guidelines

Firm shall comply with the "Act on the Use of Numbers to Identify a Specific Individual in the Administrative Procedure" ("Act") and the "Guidelines Regarding Proper Handling of Specific Personal Information (for Business Operators)", and the "Act on the Protection of Personal Information" when handling My Number and Specific Personal Information (as set forth in the Article 2.8 of the Act. My Number and Specific Personal Information are hereinafter collectively called "Specific Personal Information").

3. Safety Control Measures

Firm shall implement any safety control measures and otherwise comply with the "Regulation on Handling of Specific Personal Information" with regards to any Specific Personal Information.

4. Continuous Improvements

Firm shall continuously make efforts to improve the handling of any Specific Personal Information.

5. Inquiries and Complaints

For any inquiries and complaints regarding the handling of Specific Personal Information by Firm, please contact the following:

Department: Tomoko Aoki, Operations & Finance Manager

Phone: 03-4550-2830

Email: tomoko.aoki@dlapiper.com